



Hoo Saint Werburgh and Chattenden Parish Council

*Parish Clerk: Mrs Sherrie Babington
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To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 3rd October 2024 at 7.00pm at Pottery Road Village Hall, Members are hereby summonsed to attend.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

a. Hoo Academy Road Safety Meeting.

Scheduled to take place on 16th October 2024 at the school. Cllrs Wood and Francis to represent the PC at this meeting.

5. Public Participation.

To discuss any questions received by members of the public.

6. Police and PACT Report.

To receive a report regarding police matters and the PACT.

7. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

8. Financial Matters.

a. To consider the monthly financial statement.

Financial Statement will be circulated in paperwork at PC meeting.

- b. Audit Conclusion Notice.
To be circulated in paperwork at PC meeting.

9. **Clerks Report.**

To receive the Clerks Report.

10. **Chairman's Report.**

To receive the Chairman's Report.

11. **Parish Council Committees.**

To receive the reports and recommendations from PC Committees.

a. Events Committee.

b. Environment Committee.

c. Finance, Audit and General Purposes Committee.

12. **Planning Matters.**

a. Planning Applications Received.

*MC/24/1852 7 Chattenden Lane, Chattenden, Rochester, Medway, ME3 8LE
Construction of a single-storey extension to side.*

*MC/24/1890 2 Marley Road, Hoo St Werburgh, Rochester, Medway, ME3 9DH
Construction of a two-storey side extension.*

b. Planning Applications Decisions by Medway Council.

MC/24/1543

*The Hundred of Hoo Academy Main Road Hoo St Werburgh Rochester Medway ME3 9HH
Details pursuant to condition 5 (Tree Protection) on planning permission MC/23/2830 for Two-storey flat roofed new-build teaching block at Hundred Hoo Academy with associated external works. The accommodation comprises 8 no. classrooms, a pupil break-out room, staff room and offices. The external works consist of extensions to the existing pedestrian path network, paved entrance area, outside breakout space and soft landscaping co-ordinated with the arboricultural and ecology reports.*

Discharge of Conditions

MC/24/1529

*28 Marley Road Hoo St Werburgh Rochester Medway ME3 9DH
Construction of a part two storey part single storey extension to rear
Approval with Conditions*

MC/24/1286

*Flanders Farm Ratcliffe Highway Hoo St Werburgh Rochester Medway ME3 8QE
Variation of condition 2 (approved plans) to allow a minor material amendment to planning permission MC/18/2176 for the increase in height of the cold store
Approval with Conditions*

c. Appeals.

No matters to consider.

d. Other Planning Matters.

To consider other planning matters.

13. Burial Ground.

To receive an update from the Burial Ground Committee.

14. New Community Centre.

To consider an update for the new Community Centre.

15. Neighbourhood Plan Report.

To receive an update report from the NHP Group.

16. Community Resilience Planning.

17. Ward Councillors Report.

To receive a report from the Ward Councillors Sands, Pearce and Crozer.

18. Date of the next meeting – Thursday 7th November 2024 at Chattenden Community Centre.

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Mrs Sherrie Babington
Parish Clerk