



Hoo Saint Werburgh and Chattenden Parish Council

Parish Clerk: Mrs Sherrie Babington
4, Birkhall Close, Walderslade,
Chatham, Kent, ME5 7QD
Telephone: 01634 868855
Email: clerk@hoopc.org

To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 1st June 2023 at 7.00pm in Pottery Road Village Hall, Members are hereby summonsed to attend.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

a. Safe Crossing of Bells Lane.

b. Water Leak Elm Ave.

This is in the hands of Medway Council as the Highway Authority and Ward Councillors.

c. Additional Allotment Land Letter.

Awaiting a date for a meeting with The Brice Charity representatives.

5. Parish Councillor Vacancies.

a. To consider any applications for Co-option.

A separate report detailing applicants to consider for co-option will be circulated with the meeting papers.

b. Co-opted Councillors to sign their Declaration of Acceptance of Office.

6. Public Participation.

To discuss any questions received by members of the public.

7. Police and PACT Report.

To receive a report regarding police matters and the PACT.

8. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

9. Parish Council Administration.

a. Parish Councillor Training – KALC.

To consider hosting a KALC Dynamic Councillor Training Course in Hoo.

b. 2023 Policy Review.

To review the PC Policies for 2023. These can be found on the PC website.

c. Power of Competence.

To consider the adoption of the General Power of Competence – separate report circulated.

d. Civility and Respect Pledge.

Parish Council to consider signing up to the national Civility and Respect Pledge.

e. Parish Council Committees Review of membership.

10. Financial Matters.

a. To consider the monthly financial statement.

Financial Statement will be circulated in paperwork at PC meeting.

b. 2022/2023 Accounts and AGAR.

11. Clerks Report.

To receive the Clerks Report.

12. Chairman's Report.

To receive the Chairman's Report.

13. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

To receive an update from the Events Committee.

b. Environment Committee.

Meeting to be arranged.

c. Finance, Audit and General Purposes Committee.

No matters to report.

14. Planning Matters.

a. Planning Applications Received.

APPLICATIONS RECEIVED SINCE THE LAST MEETING

*MC/23/0935 Hoo Library, Church Street, Hoo St Werburgh, Rochester
Proposed installation of four air source heat pumps (ASHP Units) to the side.*

APPLICATIONS DETERMINED BY MEDWAY COUNCIL

MC/23/0669

*57 Bells Lane Hoo St Werburgh Rochester Medway ME3 9HU
Application for a Lawful Development Certificate (proposed) for a loft conversion with installation of a dormer to rear and roof light to front.
Approval*

MC/23/0732

*Land At Upchat Road (adjacent To Riverslea Farmhouse) Rochester Medway
Installation of security fencing and access gate
Approval with Conditions*

MC/23/0439

*1 Fourwents Road Hoo St Werburgh Rochester Medway ME3 9JX
Retrospective application for use of site as a hot food takeaway (sui generis).
Approval with Conditions*

MC/22/2533

*69 Bells Lane Hoo St Werburgh Rochester Medway ME3 9HU
Construction of a two-storey extension to the side and rear together with an additional vehicular crossover, increase in hardstanding area and alterations to wall to the front
Approval with Conditions*

TPA/22/2129

*Rear Of 27 - 30 Flack Gardens Hoo St Werburgh Rochester Medway ME3 9AX
T370 - Oak - Reduce height by 2m from 15m to 13m, reduce lateral branches by 2.5m from 7m to 4.5 from the centre of the main stem at suitable growth points and Remove deadwood 25mm and greater in diameter
Approval with Conditions*

TPA/22/1598

*Land To Rear Of 2 Aveling Close Hoo St Werburgh Rochester Medway ME3 9BZ
T1 - Oak- Cut back 3 lower overhanging secondary branches to the east side cut back to trunk finishing no less than 300mm in length, cut back 7 overhanging branches from the east side cut back 4m's to a finished length of 1m for 2 highest branches and 2-2.5m for 5 middle branches, cut vines back from lower trunk and remove any that can be safely done from the tree - see photos T1 Oak Upper Branch Identifier, T1 Oak Branch 2- Lower Branch Identifier, T1 -Oak - 1 and 2 Lower Branch Identifier and T1 Oak 1,2 and 3 Lower Branch Identifier*

*T2-Oak - Cut back 2 lower overhanging secondary branches to the east side cut back to trunk finishing no less than 300mm in length, cut back 5 overhanging secondary branches from the east side cut back from 4m's to a finished length of 2-2.5m, cut vines back from lower trunk and remove any that can be safely done from the tree - see photo T2 Oak
Approval with Conditions*

b. Other Planning Matters.

To consider other planning matters.

15. New Community Centre.

To receive an update on the new Community Centre

16. Neighbourhood Plan Report.

To receive an update report from the NHP Group.

17. Ward Councillors Report.

To receive a report from the Ward Councillor.

18. Date of the next meeting – Thursday 6th July 2023.

S Babington

Mrs Sherrie Babington
Parish Clerk