



# Hoo Saint Werburgh and Chattenden Parish Council

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**To all Members of the Parish Council.**

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 6<sup>th</sup> April 2023 at 7.00pm in Pottery Road Village Hall, Members are hereby summonsed to attend.

**1. Apologies.**

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**2. Declaration of Interest.**

*To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*To consider any Dispensation requests received by the Parish Clerk and not previously considered.*

**3. Approval of the minutes of the previous meeting.**

*To consider the minutes of the previous meeting and if in order sign as a true record.*

**4. Matters arising from the Minutes.**

**5. Public Participation.**

*To discuss any questions received by members of the public.*

**6. Police and PACT Report.**

*To receive a report regarding police matters and the PACT.*

**7. Urgent Matters (if any with the Chairman's consent).**

*To consider any urgent matters raised by members.*

**8. Financial Matters.**

*a. To consider the monthly financial statement.*

*Financial Statement will be circulated in paperwork at PC meeting.*

*b. To consider any grant applications received.*

## 9. Clerks Report.

*To receive the Clerks Report.*

### **Community Governance Review**

*Summary of changes to Hoo St Werburgh Parish Council:*

#### **Hoo St Werburgh**

- *Reduce the current three wards, West, Central and East, to two wards and to be named Hoo and Chattenden to provide more effective governance*
- *Parbrook House is moved from Hoo St Werburgh Parish to High Halstow Parish to better reflect local roads and communities*
- *Include the properties between 200 and 252 Main Road, Hoo St Werburgh, including Broad Street Cottages, in the proposed Hoo Parish Ward to better reflect local roads and communities*
- *Increase the number of parish councillors from 14 to 17 (14 councillors for Hoo ward and 3 councillors for Chattenden ward) to provide more effective governance*
- *The Parish name is changed to Hoo St Werburgh and Chattenden Parish Council to better reflect the community identity*

**Action Required: PC Logo to be changed to reflect name change.**

#### **Stop the Drop campaign**

*Every day, we see the impact of plastic pollution in our environment, from the disgusting amount of litter on our roads, lanes, ditches and verges to the appalling plastic waste on our lovely beaches. It can be overwhelming, but I deeply believe that every little action we take can make a difference.*

*We have recently launched Operation Stop the Drop. This campaign is aimed to unite the parishes in the Hoo Peninsula to fight against littering on the roads.*

*We are inviting you to take part in this important campaign, as we don't want the roads in our precious Peninsula to be in the same state as the A2 or M2 roads. I am sure you can all see the importance of looking after our roads where our stunning wildlife is being completely affected by plastic pollution.*

*Full details circulated by email to all members.*

## 10. Chairman's Report.

*To receive the Chairman's Report.*

## 11. Parish Council Committees.

*To receive the reports and recommendations from PC Committees.*

### **a. Events Committee.**

*To receive an update from the Events Committee.*

### **b. Environment Committee.**

### **c. Finance, Audit and General Purposes Committee.**

*No Matters to report.*

## 12. Planning Matters.

### a. Planning Applications Received.

MC/23/0439 1 Fourwents Road, Hoo St Werburgh, Rochester, Medway, ME3 9JX  
Retrospective application for use of site as a hot food takeaway (sui generis).

MC/22/3014 Plot 6, Kingsnorth Industrial Estate, Hoo, Rochester, Medway  
Construction of a building to provide 334m<sup>2</sup> of staff offices and welfare facilities to serve the existing commercial plot at Kingsnorth Industrial Estate.

### APPLICATIONS DETERMINED BY MEDWAY COUNCIL

MC/23/0285

Land South of Stoke Road Stoke Road Hoo St Werburgh Rochester ME3 9BH  
Details pursuant to condition 14 (AQ Emissions Mitigation Statement) of planning permission MC/21/3379 Demolition of existing outbuildings and structures and construction of 17 residential units (Use Class C3) with associated parking, access and landscaping  
Discharge of Conditions

MC/23/0037

Bridge Lodge Four Elms Hill Chattenden Rochester Medway ME3 8NH  
Construction of a two-storey rear extension together with balcony and Juliet balcony, construction of two dormer windows to front, installation of roof lights to both sides to provide additional living accommodation within roof space, construction of a porch to front and raised decking to rear with associated external works - demolition of existing conservatory and side projection  
Approval with Conditions

MC/22/2976

Land South of Stoke Road Stoke Road Hoo St Werburgh Rochester ME3 9BH  
Details pursuant to condition 4 (CEMP) on planning permission MC/21/3379 for demolition of existing outbuildings and structures and construction of 17 residential units (Use Class C3) with associated parking, access, and landscaping  
Discharge of Conditions

MC/22/2679

Tamarisk Main Road Chattenden Rochester Medway ME3 8PP  
Construction of a porch to front, a two-storey extension to rear, a single storey extension to rear with construction of roof terrace, removal, and replacement of thatched dormer windows. Construction of a detached outbuilding and outdoor swimming pool. Replacement of block paving and external landscaping changes and refurbishment of existing garage block- demolition of porch and conservatory.  
Approval with Conditions

MC/22/2479

Land South of Abbots Court Road Hoo St Werburgh Rochester Medway ME3 9LJ  
Change of use from arable farmland to a managed wetland reserve; creation of new wetland habitats; improvements to existing site hydrology; introduction of new footpaths,

bridges/boardwalks; a rangers' facility, bird hide, landscaping, tree/scrub planting, boundary treatments, site interpretation boards and associated works.

Approval with Conditions

*b. Other Planning Matters.*

*To consider other planning matters.*

**13. New Community Centre.**

*To receive an update on the new Community Centre*

**14. Neighbourhood Plan Report.**

*a. General Update.*

*To receive an update report from the NHP Group.*

**15. Community Facilities.**

*To receive an update on this confidential matter.*

**16. Annual Meeting of the Parish.**

*Date to be agreed.*

**17. Ward Councillors Report.**

*To receive a report from the Ward Councillor.*

**18. Date of the next meeting – Thursday 11<sup>th</sup> May 2023.**

Mrs Sherrie Babington  
Parish Clerk