



Hoo Saint Werburgh and Chattenden Parish Council

Parish Clerk: Mrs Sherrie Babington
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To all Members of the Parish Council.

Notice is hereby given, that the Annual Statutory Meeting of the Parish Council is to be held on Thursday 9th May 2024 at 7.00pm at Pottery Road Village Hall, Members are hereby summonsed to attend.

1. To elect a chairman.

2. To receive the Chairman's Declaration of Acceptance of Office.

3. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

4. To elect a Vice-Chairman.

5. To approve the appointment of Committees, Representatives and External Bodies.

Planning Committee (8)

6. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

7. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

8. Matters arising from the Minutes.

a. Chattenden Consultation.

Consultation – Consultation forms being printed and will be delivered within the next few weeks.

9. Public Participation.

To discuss any questions received by members of the public.

10. Police and PACT Report.

To receive a report regarding police matters and the PACT.

11. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

12. Financial Matters.

a. To consider the monthly financial statement.

Financial Statement will be circulated in paperwork at PC meeting.

b. To consider the 2023/2024 Accounts, Internal Controls, Auditors Report and AGAR.

13. Clerks Report.

To receive the Clerks Report.

As you know, PRD has been commissioned to work with Medway Council on the Community Infrastructure Framework for the Hoo Peninsula, which will set out what facilities the community will need and how they could be delivered. To inform this process they have been working with the community panel and a range of groups across the Peninsula.

Drop-in events this May

They will now be holding a number of community drop-in sessions this month, for people to find out more about the Community Infrastructure Framework and share their ideas. Details of the sessions are below:

- *Friday, 10 May 2024: 6pm to 8pm. Cliffe Woods Community Centre, Parkside, Cliffe Woods, Rochester ME3 8JF*
- *Saturday, 11 May 2024: 10:00am to 11.00am. Hoo Library, 24 Church St, Hoo, Rochester ME3 9AL*
- *Saturday, 11 May 2024: 12noon to 2pm. Stoke Village Hall, 36A Grain Road, Lower Stoke, Rochester, Kent, ME3 9RE*
- *Saturday, 11 May 2024: 3pm - 5pm. High Halstow Memorial Hall, The St, High Halstow, Rochester ME3 8SQ*
- *Sunday, 12 May 2024: 10am - 12noon. Allhallows Primary Academy, Avery Way, Allhallows, Rochester ME3 9HR*
- *Thursday, 16 May 2024: 6pm to 8pm. Chattenden Community Centre, Swinton Avenue, Chattenden, Rochester ME3 8PH*

The sessions are available to anyone. You don't need to book, and they give the people who live, work, study and visit the Hoo Peninsula the opportunity to find out more about the Community Infrastructure Framework and share their ideas.

14. Chairman's Report.

To receive the Chairman's Report.

15. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

To receive a report from the Events Committee.

b. Environment Committee.

To receive a report from the Environment Committee as circulated.

c. Finance, Audit and General Purposes Committee.

Meeting to be arranged following internal audit of 2023/2024 Accounts and AGAR.

16. Planning Matters.

a. Planning Applications Received.

MC/24/0699 35 Braeburn Drive, Hoo St Werburgh, Rochester, Medway, ME3 9US
Installation of air source heat pump.

MC/24/0731 47 Chattenden Lane, Chattenden, Rochester, Medway, ME3 8LE Construction of a two-storey side and part two storey part single storey rear extension - demolition of existing store.

b. Planning Applications Decisions by Medway Council.

MC/24/0606

Former Kingsnorth Power Station Power Station Access Road Hoo St Werburgh Rochester Medway ME3 9NQ

Non-Material Amendment to Outline Planning Permission ref. MC/21/0979 to vary conditions 8, 45 and 46 in relation to the Energy Centre to facilitate the generation of the full permitted amount of power at the site (49.9MW).

Approval with Conditions

MC/24/0479

7 Clayhill Gardens Hoo St Werburgh Rochester Medway ME3 9FA

Construction of a single storey side extension

Approval with Conditions

TPA/24/0427

Rear Of 127 Knights Road Hoo St Werburgh Rochester Medway ME3 9BU

T3 - Oak - Fell to near ground level

T4 - Oak - Fell to near ground level

T5 - Oak - Fell to near ground level

T6 - Oak - Fell to near ground level

Approval with Conditions

MC/24/0375

77C Main Road Hoo St Werburgh Rochester Medway ME3 9AA

Creation of hard standing with vehicular crossover to facilitate off street parking

Approval with Conditions

MC/24/0215

16 Armytage Close Hoo St Werburgh Rochester Medway ME3 9AP

Construction of a first-floor extension to side and conversion of ground floor garage.

Approval with Conditions

c. Appeals.

No matters to consider.

d. Other Planning Matters.

To consider other planning matters.

17. **Burial Ground.**

To receive an update from the Burial Ground Committee.

18. **New Community Centre.**

To consider an update and recommendation for the new Community Centre.

19. **Neighbourhood Plan Report.**

To receive an update report from the NHP Group.

20. **Parish Tour.**

*To consider and agree whether a Parish Tour should take place prior to the meeting in July 2024.
Approximate cost of coach hire is £250.*

21. **Ward Councillors Report.**

To receive a report from the Ward Councillors Sands, Pearce and Crozer.

22. **Date of the next meeting – Thursday 13th June 2024 at Pottery Road Village Hall.**

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Mrs Sherrie Babington
Parish Clerk