



Hoo Saint Werburgh Parish Council

Parish Clerk: Mrs Sherrie Babington
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To all Members of the Parish Council.

Notice is hereby given, that the Annual Statutory Meeting of the Parish Council is to be held on Thursday 6th May 2021 at 7.00pm via Zoom. Members are hereby summonsed to attend.

This meeting will be held remotely under the Local Government (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 in force to allow local authorities to conduct meetings remotely.

1. To elect a Chairman.

2. To receive the Chairman's Declaration of Acceptance of Office.

3. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

4. To elect a Vice-Chairman.

5. To approve Committees, Representatives to outside bodies and other external parties.

Report circulated with meeting papers.

6. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

7. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

8. Matters arising from the Minutes.

9. Public Participation.

To discuss any questions received by members of the public.

Whilst meeting remotely, Parishioners questions should be emailed to

hooparishcouncil@sherriebabington.co.uk by 4pm on the day before the meeting.

- 10. Urgent Matters (if any with the Chairman's consent).**
- 11. Monthly Financial Statement.**
 - a. To consider the monthly financial statement.*
 - b. Accounts and Annual Return.*
- 12. Chairman's Report.**
- 13. Clerks Report.**

To consider the Clerk's Report.
- 14. Neighbourhood Plan Report.**
- 15. Parish Council Committees Report.**

To consider an update report from the Clerk on Committee Matters, circulated with the meeting papers.
- 16. Planning Matters.**
 - a. Planning Applications Received.*
 - b. Other Planning Matters.*
- 17. Ward Councillors Report.**
- 18. Parish Council Meetings - Update.**
- 19. Date of the next meeting – Thursday 3rd June 2021.**

Mrs Sherrie Babington
Parish Clerk