



Hoo Saint Werburgh and Chattenden Parish Council

Parish Clerk: Mrs Sherrie Babington
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To all Members of the Parish Council.

Notice is hereby given, that the next Meeting of the Parish Council is to be held on Thursday 6th February 2025 at 7.00pm at Chattenden Community Centre, Members are hereby summonsed to attend.

Legislation allows for meetings to be recorded by anyone in attendance. Persons intending to record the meeting should disclose this to the Clerk at the start of the meeting.

1. Apologies.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

2. Declaration of Interest.

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

To consider any Dispensation requests received by the Parish Clerk and not previously considered.

3. Approval of the minutes of the previous meeting.

To consider the minutes of the previous meeting and if in order sign as a true record.

4. Matters arising from the Minutes.

a. Hoo Academy Road Safety Meeting.

To receive an update on the road safety issues at the Hundred of Hoo School.

5. Public Participation.

To discuss any questions received by members of the public.

6. Police and PACT Report.

To receive a report regarding police matters and the PACT.

7. Urgent Matters (if any with the Chairman's consent).

To consider any urgent matters raised by members.

8. Financial Matters.

a. To consider the monthly financial statement.

Financial Statement will be circulated in paperwork at PC meeting.

b. Grant Request.

To consider the following Grant request for £480:

9. Clerks Report.

To receive the Clerks Report.

10. Chairman's Report.

To receive the Chairman's Report.

11. Parish Council Committees.

To receive the reports and recommendations from PC Committees.

a. Events Committee.

To receive a report from the Events Committee.

b. Environment Committee.

c. Finance, Audit and General Purposes Committee.

No matters to report.

12. Planning Matters.

a. Planning Applications Received.

MC/25/0122 - 5 Webb Close, Hoo St Werburgh, Rochester, Medway, ME3 9HW

Construction of a two-storey side extension and a single storey front extension and off-road parking to the front of the dwelling.

b. Planning Applications Decisions by Medway Council.

TPA/25/0004

29 Flack Gardens Hoo St Werburgh Rochester Medway ME3 9AX

Tree 370 - Oak - Reduce the 3 elongated laterals growing over the neighbour's property from 6m to 3.5m

Approval with Conditions

MC/24/2294

1 Butt Haw Close Hoo St Werburgh Rochester Medway ME3 9BA

Partial conversion of the garage into habitable living space and part storage, including raising of the garage roof height.

Approval with Conditions

c. Appeals.

No appeals to consider.

d. Other Planning Matters.

To consider other planning matters.

13. Memorial Garden.

To receive a report on the Memorial Garden.

14. **New Community Centre.**
To consider an update for the new Community Centre.
15. **Whoo Cares Heritage signs.**
Cllr Dunkley to report on this item.
16. **Village Hall**
To receive an update on the Village Hall – Confidential Item.
17. **Ward Councillors Report.**
To receive a report from the Ward Councillors Sands, Pearce and Crozer.
18. **Date of the next meeting – Thursday 6th March 2025 at Hoo Village Hall.**

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Mrs Sherrie Babington
Parish Clerk